

STUDENT INTERNSHIP OPPORTUNITY

INTERNSHIP TITLE: Phenology Data Collection on Forest Plots (2 positions)

MENTOR: Sustainability Coordinator, SDI

LOCATION: Sustainable Development Institute, College of Menominee Nation - Keshena Campus

TERM: Spring through Fall 2018

APPLICATION DUE: Open until filled

INTERNSHIP SUMMARY:

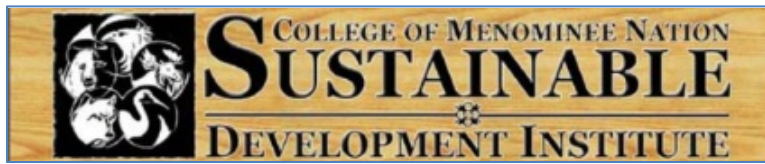
The student internship is being offered through the Sustainable Development Institute (SDI) of the College of Menominee Nation (CMN), funded through USDA – NIFA and the Equity grant. This internship incorporates components of forest plant phenology along with Ecological Data Collection. The main focus of this internship is to observe and record pheno data in forest monitoring plots. Students will also be required to participate in presentations related to these activities.

INTERNSHIP DESCRIPTION:

- Become familiar with the forest characteristics of the three forest plots.
- Become familiar with phenology.
- Work closely with a team leader to perform the necessary duties to complete the project.
- Photograph seeds, plants and plant communities.
- Participate in gathering and recording information regarding seeds, plants, and plant communities. Weekly data collection will take place outside in the forest plots.
- Work within a team environment to carry out assigned tasks.
- Enter data into a shared data collection program.
- Document the learning experience throughout the internship through means that can be shared with others.
- Work independently to carry out assigned tasks.
- Attend appropriate and approved meetings.
- Develop and present overview of internship experience to CMN Community.
- Perform other job-related duties as assigned.

Program Requirements/Qualifications:

- Must be at least a three-quarter time (9-11 credits) degree seeking student enrolled at the College of Menominee Nation or other accredited College or University.
- Student must be 18 years of age or older.
- Must have completed one semester of his/her studies.
- Must be willing to travel if required.
- Must have a minimum cumulative GPA of 2.75 on a 4.0 scale.
- Ability to communicate effectively in person, on the phone, and in writing for a variety of audiences.
- Ability to keep accurate, complete and timely records.
- Must be willing to work outside.
- Ability to use Microsoft Office software and the Internet.
- Computer proficiency and learning aptitude will be considered.

**Application Procedures:**

Submit all of the following information to College of Menominee Nation Sustainable Development Institute, attention Cynthia Norton, or email application material to sdi@menominee.edu. **No late or incomplete applications will be accepted.**

- A completed CMN Internship Application
- Copy of (unofficial or official) Transcripts or a printout of grades.
- Resume (to include any current and past internship experience)
- Cover Letter
- Signed Letter of Recommendation (preferably a professor at his/her educational institution)

If you have questions about the position, please contact Rebecca R. Edler at 715-799-6226 ext. 3043 or at redler@menominee.edu.

Timeframe and Salary:

The internship is scheduled to begin in spring and conclude in fall 2018 (Beginning and end dates of the internship is dependent on the weather and plants). Internships are paid via stipend, and are equivalent to an hourly range of \$10.00 per hour. The internship will be based on a 20 hour week during the spring and fall semester and 40 hour week during the summer. The summer internship will run approximately 10 weeks.