

**JOB TITLE:** Sustainability Planner (Student Worker)

**SUPERVISOR:** Sustainability Education Coordinator

**LOCATION:** Sustainable Development Institute, College of Menominee Nation – Keshena Campus

**TERM:** Spring 2016

### **INTERNSHIP SUMMARY:**

A student worker opportunity is being offered through the CMN SDI Placed-Based Opportunities for Sustainable Outcomes and High Hopes (POSOH) project to work on coordinating, organizing, and implementing sustainability education opportunities in the region. The POSOH project is intended to create opportunities for learners to develop understandings, knowledge, and skills in place-based concepts founded in science and culture, using sustainable education strategies.

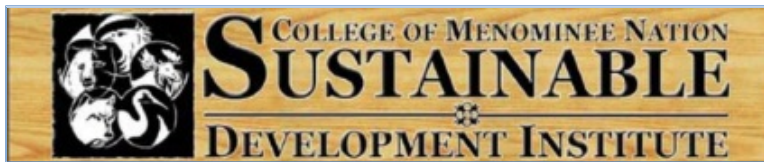
The Sustainability Leadership Cohort (SLC), an informal learning community for students is structured around current sustainability challenges while exploring the contributions of indigenous and scientific ways of knowing to our understanding of ecosystems and sustainability. The SLC supports young people in our area to build leadership skills, promotes higher education, and ultimately is intended to foster the next generation of community leaders.

### **JOB DESCRIPTION:**

- Assist in coordinating High School Sustainability Leadership Cohort (SLC) logistics and planning.
- Assist in planning and coordination of SDI and SLC events.
- Serve as a mentor and role model to area high school students.
- Guide the SLC in preparation for their research experience.
- Assist the SLC with designing and developing place-based research projects.
- Develop your own research project focused on sustainability and bioenergy.
- Assist in designing and developing campus based sustainability projects.
- Work within team environment to carry out assigned tasks.
- Work independently to carry out assigned tasks.
- Develop and present overview of internship experience to CMN and broader Community.
- Perform other job-related duties as assigned.

### **Program Requirements/Qualifications:**

- Current College of Menominee Nation student, at least half time (6+ credits) status.
- Pursuing a degree in a field that relates to the responsibilities of this position such as, education, natural resources, sustainable development, liberal studies or a related degree.
- Must have an accumulative GPA of 2.0 or better on a 4.0 scale.
- Ability and desire to work in the classroom and facilitate hands-on activities.
- Ability to communicate effectively in person, on the phone, and in writing for a variety of audiences.
- Attention to detail and strong work ethic.
- Commitment to working with diverse audiences and prior experience with high school- aged students a plus.
- Background check required.
- Experience or interest in education, and sustainability-related concepts.
- Must be willing to travel and chaperone overnight excursions with students.
- Must be willing to travel to area communities and some travel to remote locations within the Menominee Forest.

**Application Procedures:**

All applicants must complete the College of Menominee Nation Employment application including:

- Application form (available on-line at [www.menominee.edu](http://www.menominee.edu) )
- Resume (to include any past internship experience)
- Transcripts (unofficial or official)
- Letter of Interest
- Letter of Recommendation (preferably a professor at his/her institution)

All application materials must be submitted to Cynthia Norton at the Sustainable Development Institute, College of Menominee Nation, located at N172 State Highway 47/55, PO Box 1179 Keshena, WI 54135, or by e-mail at [SDI@menominee.edu](mailto:SDI@menominee.edu). Materials must be received by close of business (4:30 p.m.) on February 5, 2016.

**Timeframe and Wage:**

This position is scheduled to begin on February 15, 2016 and end June 10, 2016.

Pay rate is in the amount of \$10.00 per hour not to exceed 20 hours per week when classes are in session, up to 40 hours per week when classes are not in session.

\*Position may be extended into the summer semester based on project status, supervisor's approval, and student interest.